

Application to Rent

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(All sections must be completed)

An individual application is required from each occupant 18 years of age or older. Application documents and fees (see page 3 for details) are required at the time of submitting the application.

Scotia Apartments has a NO PET and NO SMOKING/VAPING of any kind policies.

Full Name required, no name abbreviation or nicknames please.

First Name	Middle Name	Last Name
Social Security Number	Work Phone Number	Home Phone Number
Cell Phone Number	Email Address	
Other names Used in the Last 10 years		

Driver's License Number	Expiration	State of Issuance
Date of Birth	Passport Number	Other ID

(1) Present Address:				
Owner/Manager Name	Owner/Manager Phone	Owner/Manager Email	Date In	Date Out
Reason for Moving:				

(2) Previous Address:				
Owner/Manager Name	Owner/Manager Phone	Owner/Manager Email	Date In	Date Out
Reason for Moving:				

(3) Previous Address:				
Owner/Manager Name	Owner/Manager Phone	Owner/Manager Email	Date In	Date Out
Reason for Moving:				

List all other proposed occupants (include minors and their ages)

Name	Name
Name	Name

Will you have a waterbed or aquarium? ☐Yes ☐No

Present Occupation		Employer Name	
Supervisor Name	Supervisor Phone Number	How long with this employer?	
Employer address: City, State, Zip:			

Prior Occupation		Employer Name	
Supervisor Name	Supervisor Phone Number	How long with this employer?	
Employer address: City, State, Zip:			

Current Gross Income Per Year		Indicate Salary Pay Period	
		☐ Weekly ☐ Bi-weekly ☐ Monthly	
Name of your Bank	Bank Address	Account Number	
		Checking:	
		Savings:	
Name of Creditor	Address	Phone	Monthly Payment

In case of emergency notify	Address	Phone	Relationship

Personal References	Address	Phone	Occupation	Years Known

Please list all your vehicles

Automobile Make	Model	Vehicle Color	Year	License Plate

Do you or anyone living with you smoke/vape? ☐ Yes ☐ No
Have you ever filed for bankruptcy? ☐ Yes ☐ No
If yes, please explain:
Have you ever been late or defaulted on any rent payments? ☐ Yes ☐ No
If yes, please explain:
Have you ever been evicted or asked to move? ☐ Yes ☐ No
If yes, please explain:
Have you ever been convicted of selling, distributing or manufacturing illegal drugs? ☐ Yes ☐ No
Have you ever been arrested? ☐ Yes ☐ No
If yes, please explain:
Have you ever been convicted and/or imprisoned for a crime? ☐ Yes ☐ No
If yes, please explain:

Applicant represents that all of the above statements are true and correct and hereby authorizes verification of the above items including, but not limited to, the obtaining of a credit report and agrees to furnish additional credit references upon request. Applicant consents to allow owner/manager to disclose tenancy information to previous or subsequent owners/manager.

Owner requires an application fee of \$45 per adult applicant. This fee is utilized to purchase credit reports, eviction searches, screening reports and staff time to process each application.

Apartment number _____ located at 1785 Almaden Road, San Jose, CA 95125, the apartment base rent for which is \$_____ per month and upon approval of this application agrees to sign a rental or lease agreement and to pay all sums due, including required security deposit (\$2,000.00), before occupancy. Official move-in date: _____.

Date	Signature

Hand signature required

Documents required to be submitted with the Application Form:

1. *2 forms of government issued photo identifications such as Driver License and Passport*
2. *Salary statement and past 3 months of paycheck stubs*
3. *Bank statements for the past 3 months*
4. *If new employee, a copy of your acceptance/offer letter which includes your salary*
5. *Application fee - \$45/adult applicant; can be paid electronically via e-check, credit/debit card - we will send you the link. If paying by check/cashier's check it must be payable to **1785 ALMADEN LLC**. On the memo, please mention the apartment number you apply, for example, "Scotia Apt. NNN Application fee"*

All information and documents must be provided otherwise the application/s will not be processed and are automatically denied.

Scotia Apartments supports the spirit and intent of all local, state and federal fair housing laws for all residents without regard to color, race, religion, sex, marital status, mental or physical disability, age, familial status, sexual orientation or national origin. Scotia Apartments reaffirms its belief that equal opportunity can best be accomplished through effective leadership, education and the mutual cooperation of owners, managers and the public.

Therefore, Scotia Apartments agrees to abide by the following provisions of this Code for Equal Housing Opportunity: We agree that in the rental, lease, sale or purchase or exchange of real property, owners and their employees have the responsibility to offer housing accommodations to all persons on an equal basis. We agree to set and implement fair and reasonable rental housing rules and guidelines and will provide equal and consistent services throughout our residents' tenancy. We agree that we have no right or responsibility to volunteer information regarding the racial, creed or ethnic composition of any neighborhood and we do not engage in any behavior or action that would result in "steering." We agree not to print, display or circulate any statement or advertisement that indicates any preference, limitations or discrimination in the rental or sale of housing.