

Application to Rent



(All sections must be completed)

An individual application is required from each occupant 18 years of age or older. Copies of the Driver's License, Passport, income/salary statement and application fees (see page 3 for details) are required at the time of submitting the application. NO ABBREVIATIONS AND/OR NICKNAMES.

APARTMENT NUMBER:	
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First Name	Middle Name	Last Name
Social Security Number	Work Phone Number	Home Phone Number
Cell Phone Number	Email Address	
Other names used in the last 10 years:		

Driver's License Number	Expiration	State of Issuance
Date of Birth	Passport Number	Other ID

Current Complete Address:				
Owner/Manager Name	Owner/Manager Phone	Owner/Manager Email	Date In	Date Out
Reason for Moving:				

(1) Previous Complete Address:				
Owner/Manager Name	Owner/Manager Phone	Owner/Manager Email	Date In	Date Out
Reason for Moving:				

(2) Previous Complete Address:				
Owner/Manager Name	Owner/Manager Phone	Owner/Manager Email	Date In	Date Out
Reason for Moving:				

List all proposed occupants in addition to yourself (include minors and their ages).

(1) Name / Age	(2) Name / Age
(3) Name / Age	(4) Name / Age

Will you have a waterbed or aquarium?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please describe:	
Do you have pets?	<input type="checkbox"/> Cat <input type="checkbox"/> Dog <input type="checkbox"/> Other:		
Number of pets	Breed	Current Age	Current Weight
Pet's Name:			

Present Occupation	Employer Name	
Supervisor Name	Supervisor Phone Number	Supervisor Email Address
How long with this employer?		
Employer full address:		

Prior Occupation	Employer Name	
Supervisor Name	Supervisor Phone Number	How long with this employer?
Employer address: City, State, Zip:		

Current Gross Income	Indicate pay period	
<input type="checkbox"/> Week <input type="checkbox"/> Month <input type="checkbox"/> Year		
Name of your Bank	Bank Address	Account Number
		Checking:
		Savings:

In case of emergency notify	Address	Phone	Relationship

Personal References	Address	Phone	Occupation	Years Known

Please list all vehicles

Automobile Make	Model	Vehicle Color	Year	License Plate

Do you or anyone living with you smoke/vape?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever filed for bankruptcy?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please explain:	
Have you ever been late or defaulted on any rent payments?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please explain:	
Have you ever been evicted or asked to move?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please explain:	
Have you ever been convicted of selling, distributing or manufacturing illegal drugs?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been arrested?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please explain:	
Have you ever been convicted and/or imprisoned for a crime?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please explain:	

Applicant represents that all of the above statements are true and correct and hereby authorizes verification of the above items including, but not limited to, the obtaining of a credit history and credit report and agrees to furnish additional credit references upon request. Applicant consents to allow owner/manager to disclose tenancy information to previous or subsequent owners/managers including contacting references.

Owner requires an application fee of \$35 per adult applicant (if check, payable to: **1785 ALMADEN, LLC**). This fee is utilized to purchase credit reports, eviction searches, screening reports and staff time to process each application. The application will not be processed without the application fee being paid.

Apartment number _____ located at 1785 Almaden Road, San Jose, CA 95125, the rent for which is \$_____ per month and upon approval the applicant agrees to sign a rental or lease agreement and to pay all sums due, including required security deposit (\$2,000.00), before occupancy. The move-in costs include: application fees, one full month of rent, initial security deposit, pet, parking and extra storage rent if applicable. **The leasing process is finalized when all move-in costs are paid and the lease agreement is signed.**

Date	Signature (hand signed, only)

Documents required to be submitted with the Application Form:

1. Photo Driver's License;
2. Copy of Passport (if you have one);
3. Salary statement / past three months of paycheck stubs;
4. Bank statements for the past three month;
5. If new job, offer letter with salary statement if applicable;
6. Application fee - \$35/adult applicant. Personal check or cashier's check must be payable to **1785 ALMADEN, LLC**. On the memo please mention the apartment number you apply, for example, "Scotia Apt. 601 Application fee."

Application form must be fully completed in all sections and will not be processed without all required supporting documentation.

Scotia Apartments supports the spirit and intent of all local, state and federal fair housing laws for all residents without regard to color, race, religion, sex, marital status, mental or physical disability, age, familial status, sexual orientation or national origin. Scotia Apartments reaffirms its belief that equal opportunity can best be accomplished through effective leadership, education and the mutual cooperation of owners, managers and the public.

Therefore, Scotia Apartments agrees to abide by the following provisions of this Code for Equal Housing Opportunity: We agree that in the rental, lease, sale or purchase or exchange of real property, owners and their employees have the responsibility to offer housing accommodations to all persons on an equal basis. We agree to set and implement fair and reasonable rental housing rules and guidelines and will provide equal and consistent services throughout our residents' tenancy. We agree that we have no right or responsibility to volunteer information regarding the racial, creed or ethnic composition of any neighborhood and we do not engage in any behavior or action that would result in "steering." We agree not to print, display or circulate any statement or advertisement that indicates any preference, limitations or discrimination in the rental or sale of housing.